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EATONTOWN POLICE DEPARTMENT

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SERVICES LIEUTENANT
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Dear Business Owner,

The Eatontown Police Department holds on record names and phone numbers of persons to be contacted in case of an emergency at your place of business. In order for this to be successful, we must have the information on file. This information will only be available to the police department for emergency notifications.

Currently we do not have accurate information for your business. We request that you take a few minutes to fill in the information below and promptly mail or FAX it to us.

List persons to be contacted in case of an EMERGENCY after normal business hours. Emergency numbers must be home numbers or cell phone numbers, not the phone numbers of the business. We suggest there be at least 3. If possible, select persons whose TOTAL response time would be 30 minutes or less.

Business Name:				
Business Street Address:				
	Eatontown, New Jersey 07724			
	Bldg No.:	Suite No.:	Store No.:	Floor No.:
Business Phone No:				
Business Fax No.				

Does the building have an alarm? Y or N
Type of Alarm: Burglar Fire Hold-Up Other

Name of Alarm Company: _____
Alarm Co. Phone No.: _____

If this is a new business replacing an old business, do you know what the name of the old business was?

Please list three **after-hours** emergency contacts (List name, town, home/cell phone contact)

1.	
2.	
3.	

**For faster delivery, you may email dispatch@eatontownnj.com or FAX 732-389-0595; Forms may also be mailed to or hand-delivered to Eatontown Police Headquarters.

Thank you for your anticipated cooperation. Should you need to update this form, additional forms can be found on our website.