

**RESOLUTION 202-2025**

**BOROUGH OF EATONTOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AUTHORIZING BOROUGH ARCHITECT TO PERFORM ARCHITECTURAL SERVICES AND BOROUGH ENGINEER TO PERFORM ENGINEERING SERVICES FOR THE NEW MUNICIPAL BUILDING**

**WHEREAS**, the Borough Council adopted Resolution 240-2023 authorizing Parallel Architectural Group, LLC to plan and design the new Municipal Complex on November 9, 2023 and thereafter adopted Resolutions 05-2024 and 05-2025 confirming the appointment of Parallel Architectural Group, LLC of Long Branch, New Jersey as the Borough Architect for the calendar year 2024; and

**WHEREAS**, the Borough Council adopted Resolution 125-2024 authorizing the Borough Architect to perform the services outlined in its proposal to conduct a Municipal Complex Feasibility Study dated August 22, 2023 which included a Phase 1 Schedule of Compensation to evaluate existing conditions/programming and preliminary design architectural services (the "Architectural Proposal") in relation to the existing municipal building in an amount not to exceed \$39,250.00; and

**WHEREAS**, the Borough Council adopted Resolution 110-2025 authorizing the Borough Architect to perform the Design Development services, Construction Documents Services, Bidding Administration Services and Construction Administration Services for the new Municipal Complex in the collective amount of \$285,000.00 (the "Architecture Proposal"); and

**WHEREAS**, the Borough Architect submitted a proposal to the Borough dated March 12, 2025 which was subsequently amended and resubmitted to the Borough on August 12, 2025 as a result of ongoing discussions with the Borough Administration for Construction Document Services and Bidding Administration (the "Architectural Services"); and

**WHEREAS**, the Borough Council adopted Resolution 111-2025 authorizing the Borough Engineer to perform Initial Site Investigation Engineering Services for the New Municipal Building in the amount of \$142,945.00; and

**WHEREAS**, the Borough Engineer submitted a proposal to the Borough dated August 1, 2025 for Site Design Services, Structural Engineering Design Services, MEP/FP Design Services, and Environmental Oversight Services for the New Municipal Building which was subsequently amended and resubmitted to the Borough on August 12, 2025 as a result of ongoing discussions with the Borough Administration in the total amount of \$900,000 with the understanding that only \$450,000 of the total amount is being authorized at this time due to the availability of funds (the "Engineering Services"); and

**WHEREAS**, the Borough Council believes it is in the best interest of the Borough to authorize the Borough Architect and Borough Engineer to perform the services outlined in their proposals outlined herein in furtherance of the New Municipal Building project; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Eatontown, County of Monmouth, State of New Jersey, that hereby authorizes Parallel Architectural Group, LLC of Long Branch, New Jersey to perform the Architectural Services outlined in its proposal to the Borough dated March 12, 2025 as amended on August 12, 2025 in an amount not to exceed \$357,900; and .

**BE IT FURTHER RESOLVED** that the Borough Council of the Borough of Eatontown, County of Monmouth, State of New Jersey that it further authorizes the Borough Engineer, T&M Associates, to perform the Engineering Services outlined in its proposal to the Borough dated August 1, 2025 as amended on August 12, 2025 in an amount not to exceed \$450,000; and

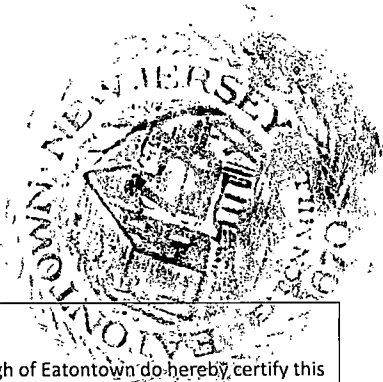
**BE IT FURTHER RESOLVED** a copy of this Resolution shall be forwarded to the following:


- 1. Parallel Architectural Group, LLC
- 2. T&M Associates
- 2. Andrew Bayer, Interim Administrator
- 3. Dena Amodea, CFO

**CERTIFICATION AS TO AVAILABILITY OF FUNDS**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-5.1 et seq., and any other applicable requirement, I Dena Amodea, CFO of the Borough of Eatontown have ascertained that there are sufficient uncommitted funds not to exceed \$357,900 PO# 25-01836 and \$450,000 PO# 25-01838)

  
Dena Amodea, CFO



	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT	<div><b>CERTIFICATION</b> I, Julie Martin, Borough Clerk of the Borough of Eatontown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Eatontown, County of Monmouth, State of New Jersey at a regular meeting held on August 13, 2025.  Julie Martin, RMC, Borough Clerk</div>
Council President East	X		X				
Councilmember Jones			X				
Councilmember Araman		X	X				
Councilmember Lawson			X				
Councilmember Faust			X				
Councilmember Escalante			X				
Mayor Talerico							