



Borough of Eatontown

47 Broad Street

Eatontown, New Jersey 07724

Phone: 732-389-7601 E-mail: deputyclerk@eatontownnj.com

APPLICATION FOR VENDING MACHINE

Vending Company Name: _____ Point of Contact: _____

Billing Address: _____

Phone Number: _____ E-mail: _____

VENDING MACHINE LICENSE INFORMATION

Type of Machine	Quantity	Rate	Amount
Beverage	_____	x \$50.00	= \$_____
Candy	_____	x \$50.00	= \$_____
Combination	_____	x \$50.00	= \$_____

TOTAL DUE (payable at application) \$ _____

Signature of Applicant: _____ Date: _____

Print Name of Applicant: _____ Total enclosed: \$ _____

Please Note: All vending machine licenses shall expire on December 31st **each year**. There will be a late fee for renewal after January 31. Minimum Fees for annual licensing are hereby fixed per Eatontown Code, Chapter 258: "Retail Food Establishments and Vending Machines"

Please submit *this* entire completed form with payment by cash, check or money order to:

Borough of Eatontown
Board of Health
47 Broad Street
Eatontown, New Jersey 07724

***Distributors/Vendors:**

For Multiple Vending Machine Locations, please provide a list of establishments and addresses, types and number of machines. There is additional space on the back.

List for Multiple Vending Machine Locations

ESTABLISHMENT NAME	ADDRESS	TYPE OF MACHINE	NUMBER OF MACHINES	TOTAL COST FOR LOCATION
			x \$50.00 =	\$
			x \$50.00 =	\$
			x \$50.00 =	\$

***Distributors/Vendors:**

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List for Multiple Vending Machine Locations

Chapter 258: Retail Food Establishments and Vending Machines

[HISTORY: Adopted by the Borough Council of the Borough of Eatontown 8-10-2011 by Ord. No. 12-2011. Amendments noted where applicable.]

§ 258-5 License for food or beverage vending machine.

The Borough of Eatontown hereby declares that it shall be unlawful for any person, firm or corporation to conduct or engage in the operation of a food or beverage vending machine without having obtained a health license. All food and beverage vending machine licenses shall commence as of January 1 and expire on December 31 of each year. All food and beverage vending machines shall be operated and maintained in compliance with the provisions of Chapter 24 - Sanitation in Retail Food Establishments and Food and Beverage Vending Machines in compliance with the provisions of this chapter and compliance with Title 24, Revised Statutes of New Jersey.

§ 258-6 Fees.

The governing body of the Borough of Eatontown hereby fixes the following fees:

A. Minimum fees for annual licensing of Retail Food Establishments are hereby fixed as follows:

- (1) Mobile vehicles: \$75 per year.
- (2) Special events lasting one week in duration or less: \$ 50 per year.
- (3) Establishments other than licensed restaurants:
 - (a) Minimum fee all establishments: \$125 per year.
 - (b) Between 4,000 and 10,000 square feet: \$250 per year.
 - (c) Over 10,000 square feet: \$650 per year.
- (4) Restaurants:
 - (a) Seating capacity up to 50: \$125 per year.
 - (b) Seating capacity from 51 to 100: \$225 per year.
 - (c) Seating capacity over 100: \$375 per year.
- (5) Food license late fee:
 - (a) A late fee charge will be levied by the licensing municipality on those food establishment owners and/or operators who do not renew their license on the anniversary date. The late fee charge will be in addition to the cost of the establishment's annual food licensing fee.
 - (b) The late fee charge is set as follows: The late fee equals 20% of the food establishment's annual licensing fee except that the minimum late fee charge shall be set no lower than \$20.^[1]

^[1] Editor's Note: Former Subsection A(5)(c), regarding a reinspection fee, which immediately followed this subsection, was repealed 8-14-2013 by Ord. No. 12-2013.

B. (Reserved)^[2]

^[2] Editor's Note: Former Subsection B, regarding fees for the plan review of retail food establishments, was repealed 8-14-2013 by Ord. No. 12-2013.

C. Fees for licensing of food and beverage vending machines: \$50 per machine per year.

§ 258-7 Application for license for retail food and beverage sales or vending machines.

Applications for licenses shall be made to the local Board of Health office in the Borough of Eatontown in accordance with the provisions of N.J.S.A. 26:3-69.1 to 69.6, 26:3-92 and 26:3-93 and Chapter 24 - Sanitation in Retail Food Establishments and Food and Beverage Vending Machines. Applicants shall submit an application on the form provided by the local Board of Health office along with the appropriate fees set forth above. Any person, firm or corporation intending to conduct or engage in the operation of retail food and beverage sales or in food and beverage vending machines must submit the license application and the proper fee prior to the beginning of operation.