



TREE REMOVAL OR PRUNE REQUEST Of Tree (s) within Borough Easement

Request Date: _____

Property Owner Name (s): _____

Phone Number: _____

Email: _____

Address: _____

Type of Request:

Tree Removal: If approved, stump must be removed and area replanted in accordance with Borough Guidelines, as determined by our Certified Tree Expert, with a tree (s) from the “Approved Replacement Trees for Eatontown Homeowners.”

Tree Pruning/Trim: Approval not required for minor pruning to maintain required clearance over streets/sidewalks or to maintain visibility for vehicular traffic. (Topping is harmful and strictly prohibited.)

Property owner’s comments/concerns:

Diagram: Clearly label the house, street, and which tree you are looking for removal/pruning/trim:

After your request has been received (either by dropping it off to DPW located at 250 Pinebrook Rd. or emailing it to dpw@eatontownnj.com), the members of the STC will do an on site visit and bring their findings to the next shade tree meeting. When a decision has been made, you will be sent written notice of their decision.

Please be aware that there may be associated costs with the requested tree. All the work will be performed by a fully insured tree service.

I/We _____ *Please Print* _____ agree to abide and comply with all the rules and guidelines as stated.

Tree Removal Guidelines

The Borough of Eatontown does not allow removal of a tree solely because of the leaf, flower, berry debris or personal preference.

Valid reasons for tree removal:

- Tree is dead, dying, critically diseased or damaged beyond repair.
- Tree is in danger of falling or uprooting.
- Tree is damaging vital infrastructure such as sewer line, water line, gas or electrical conduit.

PRUNING GUIDELINES

Reasons for pruning:

- Safety – remove branches that are in danger of falling and causing injury/property damage.
- Health – remove diseased or insect-infected wood; crossing/rubbing branches; or broken damaged limbs.
- Aesthetics – prune when tree is young to enhance the natural form.

If you need to speak with someone immediately, please call the Department of Public Works, 732-389-7651.

The Shade Tree Commission meets the 3rd Thursday of every month at 7:00 p.m. in the Eatontown Municipal Building, 47 Broad Street, 2nd floor. No appointment is required.

Article 307.21. VIOLATIONS and PENALTIES Any person found guilty of violating any of the provisions of this article shall be subject to a fine not exceeding \$2,000 or imprisonment for a term of 90 days, or both. Each and every day that such violation continues shall be considered a separate violation. Each tree or shrub removed or destroyed in violation of this article shall be considered a separate violation.

Shade Tree Commission Use Only

The above information was received by: _____ on the date of _____.

The above information was verified by: _____

Date (s) tree (s) checked: _____

Date notification sent to property owner (s): _____